

Date: October 10, 2003

Alaska Native Tribal Health Consortium
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Document Distribution

Document Type: Health Facilities Cooperative Project Agreement
Project No.: AN 03-G74
Project Location: Kotlik, Alaska
Execution Date: October 9, 2003

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LR: 09/17/03



Division of Environmental Health and Engineering

Cooperative Project Agreement

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A Health Facility Improvement Project Between:
The Alaska Native Tribal Health Consortium and
The City of Kotlik, Alaska
Project No. AN 03-G74
September 2003

**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
CITY OF KOTLIK, ALASKA**

PROJECT NO. AN 03-G74

To complete this project, the ANTHC and the City of Kotlik mutually agree to the terms and conditions contained in this Agreement.

PREPARED BY:

9/30/03

Date

Hugh R. Denny

Hugh R. Denny
Project Manager
DEHE, ANTHC

RECOMMENDED BY:

9/30/03

Date

Matthew Dixon

Matthew Dixon, P.E.
Regional Manager
DEHE, ANTHC

APPROVED BY:

10/3/03

Date

Paul Sherry

Paul Sherry
Chief Executive Officer
ANTHC

APPROVED BY THE
CITY OF KOTLIK:

10/09/03

Date

Algis Uruba

Mayor, City of Kotlik, Alaska

**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
CITY OF KOTLIK, ALASKA**

PROJECT NO. AN 03-G74

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**COOPERATIVE PROJECT AGREEMENT
HEALTH FACILITY IMPROVEMENT PROJECT
CITY OF KOTLIK, ALASKA**

PROJECT NO. AN 03-G74

DATE OF AGREEMENT:
SEPTEMBER 2003

A. INTRODUCTION

Throughout this Cooperative Project Agreement (CPA) the following entities are referred to as follows:

Alaska Native Tribal Health Consortium	=	ANTHC
Division of Environmental Health and Engineering	=	DEHE
Denali Commission	=	Commission
City of Kotlik	=	City

The ANTHC, DEHE, role is to provide sustainable environmental health solutions in partnership with the people it serves to create healthy and safe Native communities.

This CPA contains information about the project scope of work, funding, costs, and administration, and is being performed under the provisions of the following agreements:

- Memorandum of Understanding Between the Denali Commission and the Alaska Native Tribal Health Consortium for Alaska Rural Primary Care Facilities and Sanitation Facilities Planning, Design, and Construction, dated July 2002. This MOU defines the roles and responsibilities of each party and supercedes the original MOU dated March 2001.
- Denali Commission Financial Assistance Award Project No. 0093-DC-2003-I8, dated June 2003.

B. SCOPE OF PROJECT

This project will repair and renovate an existing washeteria in the City of Kotlik, Alaska. The scope of this project includes design and planning, site preparation, materials and equipment, construction, and labor.

Repair and renovations include equipment, such as washers and dryers and mechanical upgrades to boilers, windows, paint, trim, and associated material and labor. The project does not involve any ground disturbance. The approved renovations specifically do not include a sauna, hot tub, or whirlpool.

Any substantial variance from the approved renovations requires pre-approval by the Commission.

C. PROJECT COST

C 1. Cost Estimate Table

Job Code	Job Type	Qty	Units	Unit Cost	Construction Cost	Total Cost	Funding Source
							Denali Commission FY03
C-WA	Washeteria	1	LS	85,000	85,000	85,000	85,000
Total Cost					85,000	85,000	85,000

C 2. Project Funding

Contributor	Fiscal Year	Description	Amount
<u>Commission</u>	<u>(Federal) 2003</u>	<u>NA</u>	<u>\$ 85,000</u>
TOTAL PROJECT FUNDING			<u>\$ 85,000</u>

Denali Commission funding for this washeteria repair and renovation project has been made available to the ANTHC through a separate Financial Assistance Award (FAA), or amendment to an existing FAA, between the Denali Commission and the ANTHC.

It is understood that funding transfers will be made to the ANTHC incrementally. Project activities should not proceed until funding for each increment of work is available to the ANTHC. If funding sources are unavailable, transfers to the City of Kotlik will be curtailed.

D. PROJECT ADMINISTRATION

In conformance with the Commission's Financial Assistance Award, dated June 2003, the following Project Management Methodology option has been selected by the City of Kotlik:

Project design and construction management shall be accomplished by ANTHC or its Contractor. ANTHC shall take responsibility for all project oversight, technical assistance, and management of the design and construction process. Project construction shall be through ANTHC force account construction method.

This Agreement shall take effect upon signature by all parties and remain in effect until the expiration of the "Performance Period" specified within the Commission's Financial Assistance Award.

E. SUSTAINED OPERATIONS CONSIDERATIONS

The City of Kotlik will assume ownership and responsibility for all operation and maintenance of facilities constructed under this project.

F. AUTHORITY FOR APPROVAL

Upon signing this document, the ANTHC Chief Executive Officer delegates authority to sign all subsequent agreements related to this project to the Director of Regional Facilities Services, DEHE.

G. PROVISIONS FOR PROJECT COMPLETION

The following sections from the ANTHC, DEHE, Primary Care Facility Cooperative Project Agreement Provisions Manual (Orange Book), dated June 2003, are incorporated into this Agreement by reference. For the purposes of this Agreement, all references to "Local Participant" shall mean the City of Kotlik.

- Section 1, "Provisions for All Cooperative Project Agreements"
- Section 2, "Provisions for ANTHC Management of Local Force Account Labor"
- Section 5, "Insurance and Indemnification Provisions for Force Account Labor Projects Managed by the ANTHC or the Local Participant"
- Section 6, "Assurances for All Construction Programs" (Standard Form 424D)

The following federal provisions apply to this project:

- 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
<www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html>
(applies to local or tribal government)
- OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments <www.whitehouse.gov/OMB/circulars/a087/a087-all.html> (applies to local or tribal government)
- OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations <www.whitehouse.gov/OMB/circulars/a133/a133.html>
(applies to all Agreements)
- 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations
<www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html>
(applies to non-profits)
- OMB Circular A-122, Cost Principles for Nonprofit Organizations
<www.whitehouse.gov/OMB/circulars/a122/a122.html> (applies to non-profits)

APPENDIX

Final Environmental Review Memorandum

Maps

- USGS Community Vicinity Map



ALASKA NATIVE TRIBAL HEALTH CONSORTIUM
Division of Environmental Health & Engineering
1901 South Bragaw Street, Suite 200
Anchorage, Alaska 99508

MEMORANDUM

DATE: September 2003

FROM: Heritage and Environmental Consultant

SUBJECT: City of Kotlik, Final Environmental Review
Project No. AN 03-G74

TO: FOR THE RECORD

Based upon proposed Federal funding for this project, an environmental review in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) is required. The Alaska Native Tribal Health Consortium (ANTHC) has considered all potential environmental concerns (specific and cumulative effects) associated with the project in consultation with applicable federal, state, and local authorities. An Environmental Review has been completed with respect to the proposed health facilities planning project.

FINDINGS

The ANTHC uses the Indian Health Service (IHS) environmental review procedures for conducting environmental analyses of all health and sanitation facilities projects, as outlined in the *Environmental Review Manual*, the second edition of which was issued in January 2000. This environmental review finds that no further environmental investigation is needed because it includes maintenance and every day repairs and replacement-in-kind, and acquisition of equipment not requiring permits. No construction is involved. All actions involving construction have been reviewed and no extraordinary or exceptional circumstances were found to exist. It is therefore recommended that the Denali Commission, approve a determination of eligibility for categorical exclusion from the requirement to conduct further environmental evaluation for this project. Current IHS policy (Federal Register, Vol. 58, No. 3, January 6, 1993, pp. 569-572, I [2] and [3]) allows for categorical exclusion of health and sanitation facility projects that do not have a significant impact on the environment. I (2) provides for the acquisition of equipment, provided that all requirements for permits, registrations, and licenses are met, and provided that the equipment involves the use of generally accepted technology. I (3) provides for building alterations or renovation that does not substantially change the function or general appearance of the building.

SCOPE OF WORK

This project will repair and renovate an existing washeteria in the City of Kotlik, Alaska. The scope of this project includes design and planning, site preparation, materials and equipment, construction, and labor.

Repair and renovations include equipment, such as washers and dryers and mechanical upgrades to boilers, windows, paint, trim, and associated material and labor. The project does not involve any ground disturbance. The approved renovations specifically do not include a sauna, hot tub, or whirlpool.

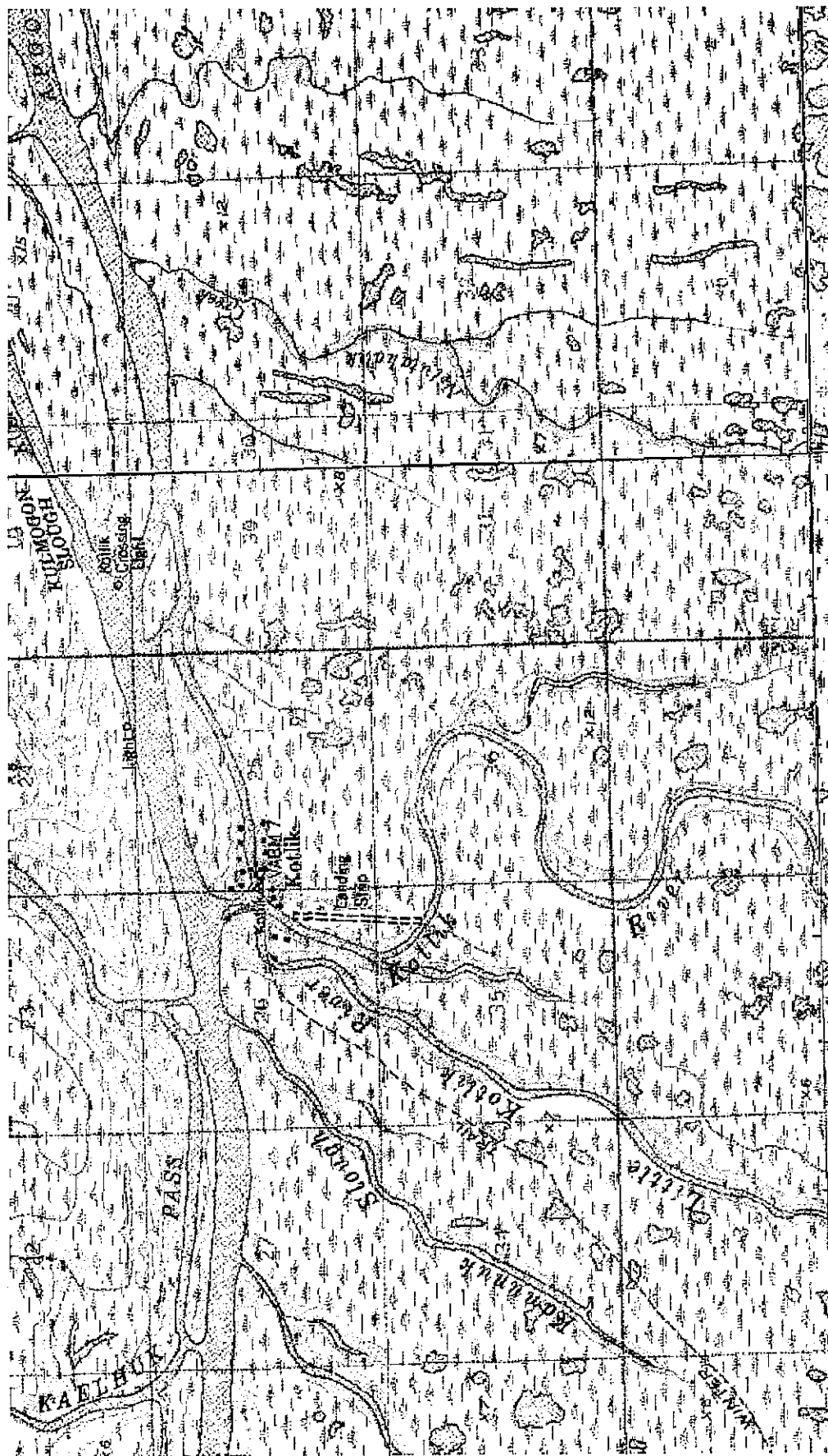
Any substantial variance from the approved renovations requires pre-approval by the Commission.

The ANTHC agrees to comply with all applicable federal, state and local environmental laws, regulations, and requirements during all phases of the project, as well as obtain any necessary permits.

SUMMARY

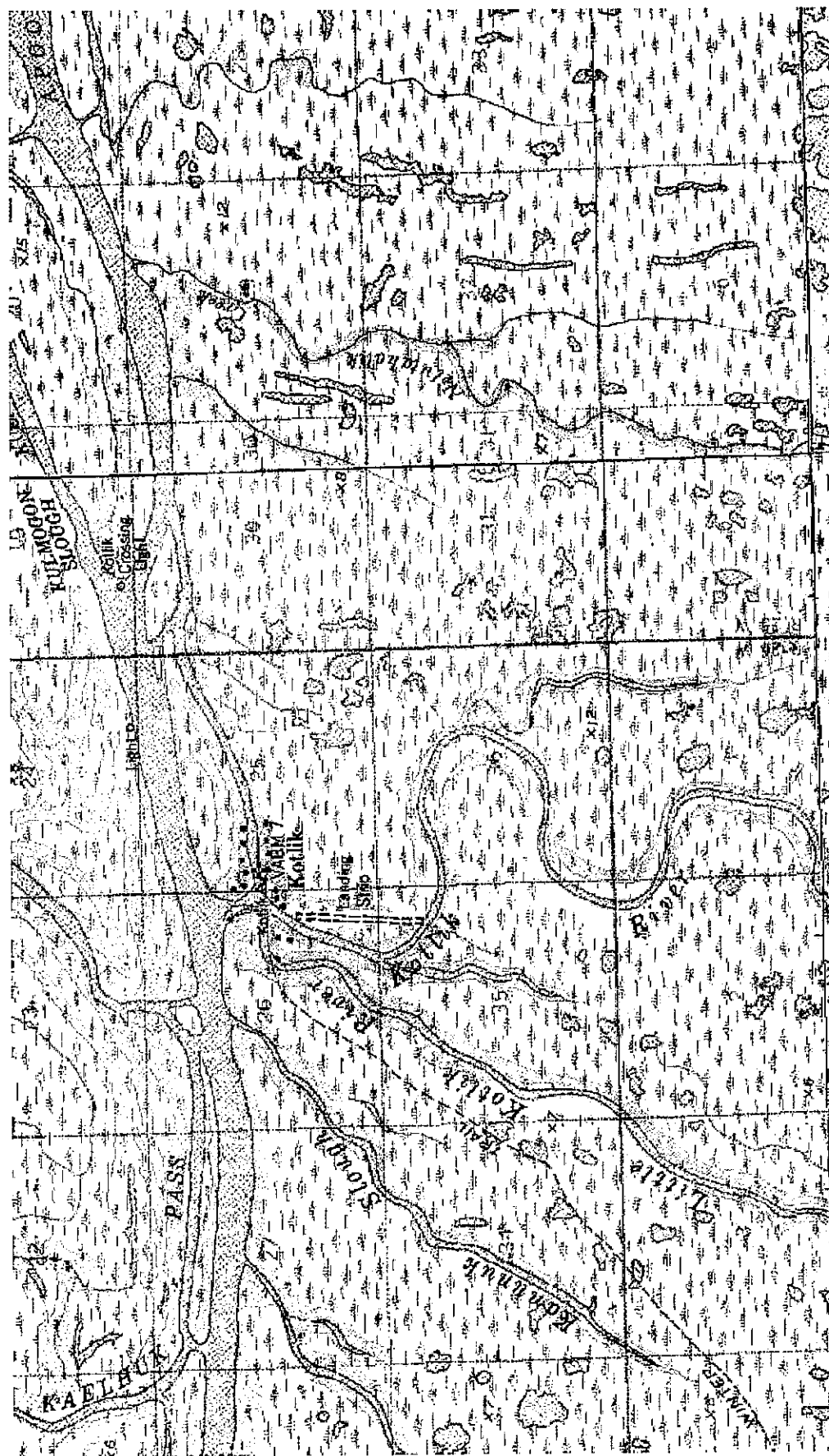
With the scope of work outlined for this project, the ANTHC has completed the environmental review. If the scope of work is changed in the future, then the ANTHC will revisit this environmental review to determine if potential environmental concerns have been addressed.


Chris Campbell



Kotlik, Alaska
ANTHC Project No. AN 03-G74
July 2003

USGS Quad: Saint Michael A-4



Kotlik, Alaska
 ANTHC Project No. AN 03-G74
 July 2003

USGS Quad: Saint Michael A-4